



Dipåtamenton Kontribusion yan Adu'ána

DEPARTMENT OF

REVENUE AND TAXATION

GOVERNMENT OF GUAM

Gubetnamenton Guáhan

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THE 2021 CHILD TAX CREDIT FOR GUAM RESIDENTS: HOW TO RECEIVE YOUR ADVANCE PAYMENTS

September 9, 2021

Step 1: File a Tax Return

If you have a validly filed and processed 2020 Guam income tax return, or if none a validly filed and processed 2019 Guam income tax return, where you've claimed eligible dependents and DRT has all required information for those dependents (name, social security number, date of birth, relationship), you will not have to do anything and you can GO TO STEP 2.

If you qualify for the Child Tax Credit and did not file a 2020 or 2019 Guam income tax return, then you must file a 2020 or 2019 Guam income tax return to receive payments.

Step 2: Provide your child's required information using the Child Tax Credit Update Portal to be launched by DRT or submit Form 15323A GU.

If DRT has all information required (name, social security number, date of birth, relationship) for your eligible dependents based on your validly filed income tax return as indicated in Step 1, then you will not have to provide information for your eligible dependent and there may be no need to take any action, however, if you need to add, remove, or update any dependent information, once DRT launches the Child Tax Credit Update Portal, you will be able to access it at www.myguamtax.com.

For the September 2021 Advance Child Tax Credit payment, taxpayers will only be able to unenroll and must do so no later than September 14, 2021. Until the Child Tax Credit Update Portal is launched, changes will only be able to be submitted manually by using the Form 15323A GU. The Form 15323A GU must be filed at DRT's Income Tax Branch.

DRT will be launching the CTC Update Portal and will be allowing taxpayers to make changes to their information in phases. DRT will provide more information regarding this in future guidance.

Once DRT launches the portal, it will advise the community and recommends that individuals utilize the portal as the manual filing of the Form 15323A GU may take time to process.